

STRATEGIC HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS
REGULAR MEETING
502 E. Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
November 29, 2018
9:00 a.m.

MINUTES

The Strategic Housing Finance Corporation of Travis County, Texas, held a Regular Board of Directors meeting at 502 East Highland Mall Blvd., 106-B, Austin, TX 78752 on the above date. A quorum was established, and President Eddie Karam called the meeting to order at 10:31 a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Directors: President Eddie Karam, Vice President Wilmer Roberts, Director Ann Denton, Director John Hernandez. Absent: Director Robbye Meyer. Guests: Cliff Blount with Naman, Howell, Smith & Lee, PLLC. Staff in Attendance: Executive Vice President Patrick Howard, Director of Real Estate Development Robert Onion, Senior Administrative Assistant Debbie Honeycutt, Executive Assistant Esther Johnson.

2. CERTIFICATION OF QUORUM

Executive Vice President Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to SHFC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. CONSENT AGENDA

4A. Approval of the Minutes from October 4, 2018 Regular Meeting

Director Ann Denton made a **motion** to approve Item 4A. Director John Hernandez seconded the motion, which **passed** unanimously.

5. REPORTS

5A. Presentation and discussion regarding Existing Affordable Multifamily Development

Partnerships {Robert Onion, Director of Real Estate}

(Cityview at the Park Apartments, Southpark Ranch Apartments, Paddock at Norwood Apartments, Forest Park Apartments, Silver Springs Apartments, William Cannon Place Apartments, Heights on Parmer Apartments, Cambridge Villas, Austin Colorado Creek Apartments, Marquis at Shoreline Apartments, Austin Creekview Apartment Homes, Heights on Parmer Phase II Apartments, Parmer at Boyce Apartments, and Del Valle Apartments)

Director of Real Estate Development Robert Onion presented Item 5A.

5B. Presentation and discussion regarding Potential Affordable Multifamily Development

Partnerships {Robert Onion, Director of Real Estate}

Mr. Onion presented Item 5B.

5C. Governance, Finance and Administration Committee

There were none at that time.

5D. Real Estate Development Committee

There were none at that time.

6. REGULAR AGENDA

6A. Presentation, discussion and possible action regarding **Resolution No. SHFC-2018-16: To Approve the Executive Vice President Employment Contract recommendations from Woollard Nichols and Associates**

6B. Presentation, discussion and possible action regarding **Resolution No. SHFC-2018-17: To Approve the Executive Vice President Personnel Evaluation Template recommendations from Woollard Nichols and Associates**

Mr. Hernandez made a **motion** to table Items 6A & 6B until the Board meeting that is scheduled for December 13, 2018. Ms. Denton seconded the motion, which **passed** unanimously.

6C. Presentation, discussion and possible action regarding **Resolution No. SHFC-2018-18: To Approve the Director of Real Estate Employment recommendations**

Mr. Hernandez made a **motion** to approve Resolution No. SHFC-2018-18. Ms. Denton seconded the motion, which **passed** unanimously.

~~6D. Presentation, discussion and possible action regarding **Resolution No. SHFC-2018-19: To Approve the Director of Real Estate Personnel Evaluation Template**~~

Item 6D was struck from the agenda; therefore, it was not discussed.

6E. Presentation, discussion and possible action regarding **Resolution No. SHFC-2018-20: To Approve the prescription of the form and substance of an Agreement to Issue Bonds for up to \$40,000,000 in Multifamily Housing Revenue Bonds (Decker Lofts Apartments) Series 2019, to be located at approximately 9000 Decker Lane, Travis County, Texas; To Authorize the execution of such agreement; To Authorize the filing of an application with the Texas Bond Review Board for a reservation of an allocation of State volume cap for private activity bonds; and To Authorize additional provisions relating thereto**

Ms. Denton made a **motion** to approve Resolution No. SHFC-2018-20. Vice President Wilmer Roberts seconded the motion, which **passed** unanimously.

6F. Discussion and consideration regarding Board of Directors issues and concerns

There were none at that time.

EXECUTIVE SESSION

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters
- According to the Texas Government Code Annotated 551.076, Security
- According to the Texas Government Code Annotated 551.087, Economic Development Negotiations

The Board of Directors may consider any matter posted on the agenda in Executive Session if there are issues that require consideration in Executive Session and the Board of Directors announce that the item will be considered during the Executive Session.

There were none at that time.

Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions

N/A

ADJOURNMENT

Mr. Hernandez made a **motion** to adjourn the Board meeting. Ms. Denton seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 11:15 a.m.

Respectfully submitted,


Patrick Howard, Executive Vice President

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request, 512-854-8245