

**HOUSING AUTHORITY OF TRAVIS COUNTY &
STRATEGIC HOUSING FINANCE CORPORATION
STRATEGIC PLANNING WORK SESSION
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
January 3, 2019
9:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, and Strategic Housing Finance Corporation held a Strategic Planning Work Session meeting at 502 East Highland Mall Blvd., 106-B Austin, TX 78752 on the above date. A quorum was established, and Chairperson Ann Denton called the meeting to order at 9:35a.m.

1. CALL TO ORDER, ROLL CALL

Roll Call of Commissioners: Chairperson Ann Denton, Vice Chairman Wilmer Roberts, Commissioner John Hernandez Commissioner Eddie Karam, Commissioner Robbye Meyer. Guest: Sam Woollard with Woollard Nicholas & Associates, LLC. Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Executive Assistant Esther Johnson, Director of Voucher Programs and Homeless Initiatives Christina Montes, Director of Affordable Housing Barry Hall.

2. CERTIFICATION OF QUORUM

CEO/Executive Director Patrick Howard certified the quorum.

3. CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

4. REGULAR AGENDA

10:00 am – 10:10 am

Welcome, introductions, review agenda and purpose of day

10:10 am-11:00 am 2018- Year in Review

Budgets – Patrick Howard and HATC staff (25 mins)

- i. HATC
- ii. SHFC
- iii. HATC Foundation

11:00 am – 12:15 pm Q & A between Board and Executive Director on issues of interest, i.e., travel allowance, eviction procedures, homeless preference, using HATC Foundation funds to pay staff salaries, etc.

12:15 pm-12:30 pm Break WORKING LUNCH (Meals Provided)

12:10 pm-1:45 pm 2019 Board Plan for Achieving Our Goals- Sam Woollard

Review of Board responses to survey

Review of Board 2018 goals

Questions to answer:

- i. What actions does the Board need to take in 2019 to advance goals for HATC Foundation, SHFC, and HATC?
- ii. What structure and conversation does the Board need to have to be effective?
- iii. How will we measure success?

1:45 pm – 2:00 pm Board Commitment and Wrap Up

- i. Personal commitment
- ii. Wrap Up and next Steps

ADJOURNMENT

Eddie Karam made a **motion** to adjourn the Strategic Planning Work Session Board meeting. Robbye Meyer seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 2:13p.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

MISSION STATEMENT

*Preserving and developing affordable housing and vibrant communities
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site (www.hatetx.com)
- An audio recording is available upon request, 512-854-8245.